

Subject: PBID Trolley Reservation - Wilmington Welcome Reception on September 1st for L.A. Fleet Week

From: "Moreno, Cecilia" <CMoreno@portla.org>

Date: 06/01/2017 12:33 PM

To: "Lorena Parker (lparker@sanpedrobid.com)" <lparker@sanpedrobid.com>

CC: "Bezmalinovich, Augie" <ABezmalinovich@portla.org>, "Dan Hoffman" <info@wilmington-chamber.com>

Good afternoon Lorena, I trust you are doing well. In anticipation of the busy days ahead, I wanted to make certain we reserved the PBID Trolley for the Wilmington Welcome Reception on Friday, September 1st as part of the Port's sponsorship of L.A. Fleet Week activities.

Once again, the Historic Banning's Residence Museum and the Drum Barracks Civil War Museums will serve as key attractions. We would like to request to have the Trolley transport visitors from the Residence at 401 E. M Street to and from the Drum Barracks at 1052 North Banning Blvd. from 6 to 9 pm. The actual event takes place from 5:30 to 8 but we will won't have folks taking tours until after 6 pm and we experienced last year that we were rushing folks out of the museum to catch the trolley back, so I would like to have it run until 9 pm.

Please confirm receipt of this email and let me know what additional information you need from me.

Thank you!

Cecilia Moreno

Community Affairs Advocate



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